



## Planning & Zoning Department

1300 9<sup>th</sup> Street, Building A, 1<sup>st</sup> Floor, St. Cloud, Florida 34769  
407-957-8427 Fax: 407-957-7290

### Sign Posting for Public Hearings

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#### INTRODUCTION:

Public notice signs must be posted prior to any public hearing. The applicant/agent will be notified when public hearing dates have been scheduled and the sign(s) are ready to be picked up.

#### SIGN SPECIFICATIONS & MAINTENANCE:

- The applicant/agent shall obtain the sign(s) from the Planning and Zoning Department and must post them a minimum of fifteen (15) days prior to every public hearing.
- The sign(s) shall be mounted with steel brackets, wood stakes or poles and shall not exceed a height of six (6) feet.
- The sign(s) shall be posted on the subject property in a location that is visible from adjacent streets by pedestrians and motorists (no more than five (5) feet from the nearest street right-of-way or easement). If the property abuts more than one (1) street, a sign shall be posted along each street. If the property is not easily accessible, the sign shall be posted on the nearest street right-of-way with an attached notation indicating the general distance and direction to the property. Sign location shall not create an undue burden to health, safety or welfare of the general public.
- The applicant/agent is responsible for maintaining the sign(s) in good legible condition. You may request a replacement sign if a sign is destroyed, lost, or becomes unreadable. A fee will apply for replacement signs.
- The sign(s) must remain in place until final action has been taken by the City Council or the Board of Adjustment.
- The applicant/agent shall remove and dispose of the sign(s) within forty-eight (48) hours of the conclusion of the final public hearing.

#### PROOF OF SIGN POSTING:

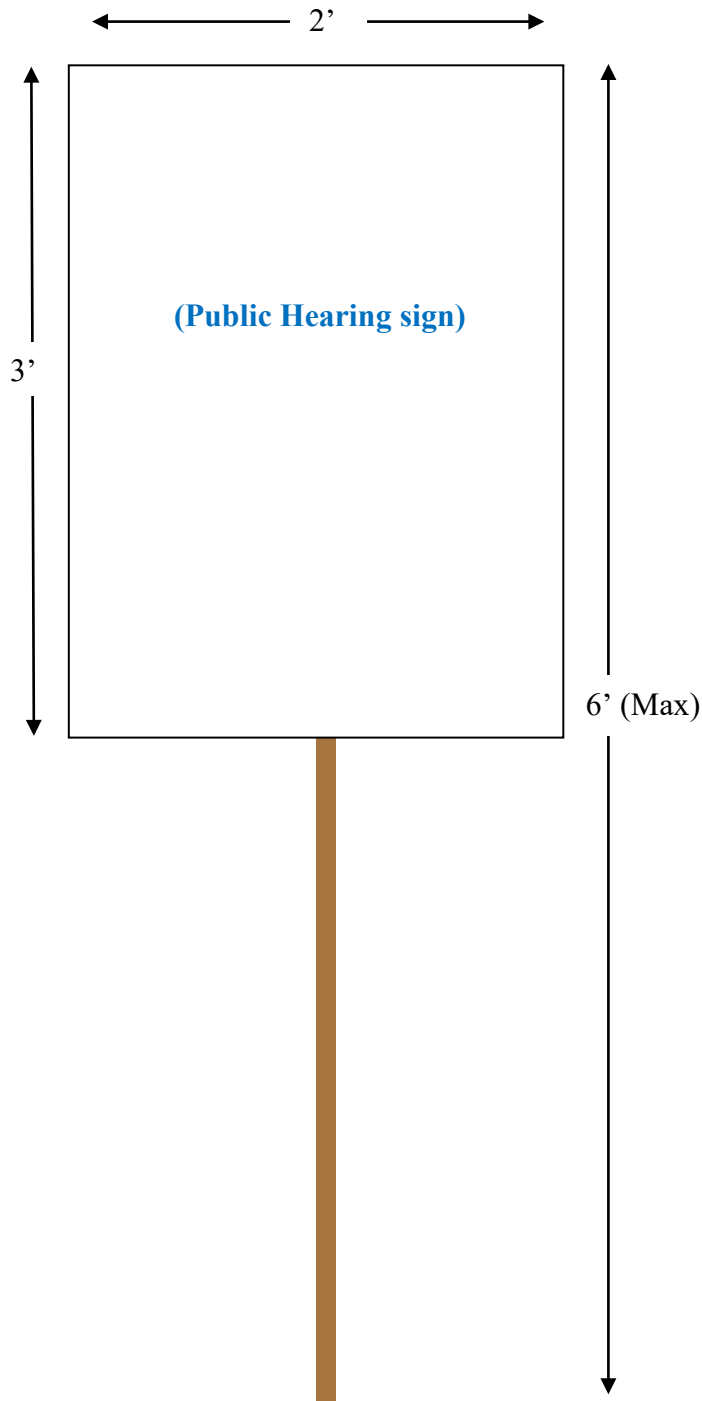
- A complete AFFIDAVIT and photograph(s) of the posted sign(s) shall be delivered or emailed to [planning@stcloud.org](mailto:planning@stcloud.org) within five (5) days of sign posting.
- Posting will not be considered complete until we receive the affidavit and photograph(s).
- Failure to return the Affidavit may cause delays in the processing of your application including, but not limited to, removal from the public hearing.



## Sign Posting for Public Hearings

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### City of St. Cloud Public Hearing Sign





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## Affidavit of Sign Posting

### PROOF OF SIGN POSTING:

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- Posting will not be considered complete until we receive the affidavit and photograph(s).
- Failure to return the Affidavit may cause delays in the processing of your application including, but not limited to, removal from the public hearing.

It is important to note that failure to post the sign(s) within the specified time frame shall result in the continuance of the public hearing. The matter shall be rescheduled and additional fees may be incurred.

Improper public notice posting may be grounds for invalidating an approved application after approval has been granted

### AFFIDAVIT

I, \_\_\_\_\_, Applicant / Agent for DRC  
Case # \_\_\_\_\_, personally caused \_\_\_\_\_ sign(s) to be posted in a visible place on or near the  
proposed project identified as \_\_\_\_\_ located at  
\_\_\_\_\_, on \_\_\_\_\_,  
20\_\_\_\_ as required by the City of St. Cloud's Resolution No. 2016-027R.

I hereby submit photographs of the sign(s) installed on the property.  
I also hereby agree to maintain the sign(s) in good legible condition and I also agree to remove the sign(s)  
within two days after the final action has taken place.

\_\_\_\_\_  
Print Name of Applicant / Agent

\_\_\_\_\_  
Signature of Applicant / Agent

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by

\_\_\_\_\_ (name of person making statement).

(NOTARY STAMP)

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Print, Type or Stamp Commissioned Name of Notary Public

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_