



**RESOLUTION - NO. 2022-048R**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ST. CLOUD, FLORIDA AMENDING RESOLUTION NUMBER 2021-223R WHICH ADOPTED THE FISCAL YEAR 2021/2022 BUDGET FOR THE CITY OF ST. CLOUD, FINDING THE CITY MANAGER HAS CERTIFIED THERE ARE PRIOR YEAR FUND BALANCES AND OR CURRENT REVENUES AVAILABLE IN THE BUDGET FOR ADDITIONAL PROJECTS AND PROGRAMS IN VARIOUS FUNDS NOT INCLUDED IN THE ORIGINAL BUDGET, REQUIRING THE BUDGET TO BE INCREASED TO INCLUDE SAID ADDITIONAL FUNDING IN THE VARIOUS FUNDS AND MAKING SUPPLEMENTAL APPROPRIATIONS WITHIN THE FUNDS.

WHEREAS, the City Manager has certified there are fund balances available in the fiscal year 2021/2022 budget. The original fiscal year 2021/2022 budget as adopted by City Council in Resolution No. 2021-223R did not include these amounts, requiring the budget to be adjusted.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. CLOUD FLORIDA, as follows:

Section 1. The budget as established for fiscal year 2021/2022 is hereby amended to change the line items and projects within the funds by the amount and funding source shown:

<u>GAS TAX FUND</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>REVENUES:</u>		
Gas Tax Fund, Prior Year Fund Balance		115,187
Gas Tax Fund, Interfund Transfer, Capital Projects	115,187	
	<u>115,187</u>	<u>115,187</u>

<u>CAPITAL PROJECTS FUND</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>EXPENDITURES:</u>		
Capital Projects Fund, Interfund Transfer Out	115,187	
Capital Projects Fund, Contractual Services, Project ST2101		73,723
Capital Projects Fund, Professional Services, Project ST2102		10,000
Capital Projects Fund, Contractual Services, Project ST2102		31,464
	<u>115,187</u>	<u>115,187</u>

<u>WATER FUND</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>REVENUES:</u>		
Water Fund, Prior Year Fund Balance	1,240,000	
	<u>1,240,000</u>	<u>-</u>
<u>EXPENDITURES:</u>		
Water Fund, Water Administration, Other Current Charges	1,240,000	
	<u>1,240,000</u>	<u>-</u>

**SEWER FUND**

**INCREASE**

**DECREASE**

**REVENUES:**

Sewer Fund, Prior Year Fund Balance

1,240,000

1,240,000

**EXPENDITURES:**

Sewer Fund, Wastewater Administration, Other Current Charges

1,240,000

1,240,000

**MOTOR POOL FUND**

**INCREASE**

**DECREASE**

**REVENUES:**

Motor Pool Fund, Outside Repairs

400,000

400,000

**EXPENDITURES:**

Motor Pool Fund, Work Order Clearing

400,000

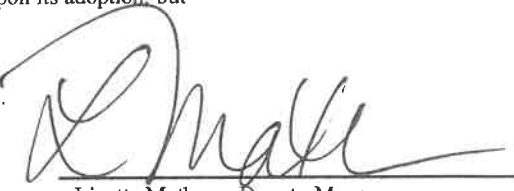
400,000

Section 2. This resolution will become effective immediately upon its adoption, but shall not be codified as a part of the St. Cloud City Code.

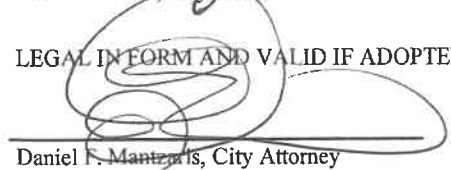
PASSED AND ADOPTED this 25<sup>th</sup> day of April, 2022.

ATTEST:

  
Linda Jaworski, City Clerk

  
Linette Matheny, Deputy Mayor

LEGAL INFORM AND VALID IF ADOPTED.

  
Daniel F. Mantzaris, City Attorney



**MEMORANDUM**

To: William Sturgeon, City Manager  
 From: Wendy Collazo, Finance Director  
 Subject: Detail for Budget Amendment number two via Resolution 2022-048R

This memorandum provides the detail of the amendments needed and the respective departments or projects that are affected for the third budget amendment to the fiscal year 2021/2022 budget.

<u>Fund</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>	<u>Reason</u>
	Revenue, Prior Year Fund Balance		73,723	Close project ST2101 Master Plan Paving
<b>Gas Tax Fund</b>	Revenue, Interfund Transfer, Capital Projects	73,723		
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	Revenue, Prior Year Fund Balance		41,464	Close project ST2102 Palmar Oaks Roadway Upgrade
<b>Gas Tax Fund</b>	Revenue, Interfund Transfer, Capital Projects	41,464		
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	Expenditure, Capital Projects, Intragovernment Transfer Out	115,187		Close projects ST2101 Master Paving & ST2102 Palamar Oaks Roadway
<b>Capital Projects Fund</b>	Expenditure, Capital Projects, Contractual Services		73,723	Close project ST2101 Master Plan Paving
	Expenditure, Capital Projects, Professional Services		10,000	Close project ST2102 Palamar Oaks Roadway Improvement
	Expenditure, Capital Projects, Contractual Services		31,464	Close project ST2102 Palamar Oaks Roadway Improvement
<hr/>				
<b>Water Fund</b>	Revenue, Prior Year Fund Balance	1,240,000		Funding for potential legal settlement
	Expenditure, Water Administration, Other Current Charges	1,240,000		
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<b>Sewer Fund</b>	Revenue, Prior Year Fund Balance	1,240,000		Funding for potential legal settlement
	Expenditure, Wastewater Administration, Other Current Charges	1,240,000		
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<b>Motor Pool Fund</b>	Revenue, Outside Repairs	400,000		Additional revenue from outside repairs to increase work order clearing
	Expenditure, Work Order Clearing	400,000		
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**CITY OF ST. CLOUD  
BUDGET AMENDMENT  
REQUEST**

**BUDGET AMENDMENT #:** 3  
**FUND #:** 100/300

**DATE:** 03/21/22  
**DEPARTMENT:** Public Works

**Reason/Justification for requested amendment:**

Project ST2101 Master Plan Paving and Project ST2102 Palamar Oaks Roadway have been completed. This budget amendment will return funding to Fund 100 Gas Tax to be used for additional paving needs in the future.

Attached all related documentation

Recommended Funding Source	Amount	Account Number (Finance will complete)
Contingency:		
Prior Year Fund Balance:	(\$115,187)	100-0000-301-00-00
Additional Revenue:	\$115,187	100-0000-381-30-00
Other (Intragovernment transfer):		

**Expenditure Accounts Additions Requested:**

ACCOUNT NUMBER	ACCOUNT NAME	PROJECT	AMOUNT
300-9595-541-34-00	Capital Projects, Contractual Svcs	ST2101	(\$73,723)
300-9595-541-31-00	Capital Projects, Professional Svc	ST2102	(\$10,000)
300-9595-541-34-00	Capital Projects, Contractual Svcs	ST2102	(\$31,464)
300-9020-581-91-00	Capital Projects, Interfund Transfer		\$115,187
		<b>TOTAL</b>	\$0

DEPARTMENT HEAD

DIRECTOR OF FINANCE  
  
CITY MANAGER

DATE POSTED (Finance use)

City of St. Cloud  
Finance/Accounting  
**MAR 23 2022**  
**RECEIVED**

City of St. Cloud  
Finance/Accounting  
**MAR 24 2022**  
**RECEIVED**

**Jeffrey Cooper**

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**From:** Kevin Felblinger  
**Sent:** Monday, March 21, 2022 2:05 PM  
**To:** Jeffrey Cooper  
**Cc:** Donald Edwards  
**Subject:** RE: ST Projects Status

Good Afternoon:

I answered your questions below in red.

Please let me know if you have any other questions.

Thank you,



**Kevin Felblinger, P.E., CFM, CPM**  
*Deputy Public Works Director*  
1300 9th Street  
St. Cloud, FL 34769  
P: 407-957-7353  
[www.stcloud.org](http://www.stcloud.org)

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**From:** Jeffrey Cooper  
**Sent:** Friday, March 18, 2022 11:56 AM  
**To:** Donald Edwards; Kevin Felblinger  
**Subject:** ST Projects Status

Good afternoon,

I am review open projects. Is there any updates on the following projects:

- ST1902 Budinger & Nolte Signal – Open encumbrance, PO 75389 Tetra Tech (01/24/19) for \$2,203.80. Last expenditure was in July 2021. Can PO be closed (if so please notify procurement) and is the project complete? Not complete, the engineer is currently finalizing the bid package.
- ST2101 Master Plan Paving – Open encumbrances, PO 79089 Asphalt Paving (\$20,640.38) and PO 79202 Asphalt Paving (\$9,925.20). Last expenditure was in September 2021. Can PO's be closed and is the project complete? I just signed off on the POs to be closed.
- ST2102 Palmar Oaks Roadway – Open encumbrance, PO 79092 Asphalt Paving (\$17,027.72). Last expenditure was in March 2021. Can the PO be closed and is the project complete? I just signed off on the PO to be closed.

Please advise. Thank you.

City of St. Cloud  
Finance/Accounting

MAR 24 2022

RECEIVED

GM180I05

CITY OF ST CLOUD  
Project Master Display

3/21/22  
15:18:58

Project . . . . . : ST2101

Description . . . . . MASTER PLAN PAVING

Project estimate . . . . . 110100000 2 decimals

Project type . . . . . CP capital project

Project sub-type . . . . .

Project start date . . . . . 10/01/2020 mm/dd/yyyy

Project stop date . . . . . 09/30/2022 mm/dd/yyyy

1st month of project FY report . . . . . 10

Source of Funds . . . . . GAS TAX

Project status . . . . . A A=Active, B=Budget only, I=Inactive

Project location ID . . . . .

Project location address . . . . .

Last changed user,date . . . . . JC00P2317 11/08/2021 mm/dd/yyyy

Press Enter to continue.

F5=Encumbrance detail F8=Detail accounts F9=Misc information F12=Cancel

F14=Pre-encumbrance detail F19=Project activity list

City of St. Cloud  
Finance/Accounting  
MAR 24 2022  
RECEIVED

GM180I02

CITY OF ST CLOUD  
Project Master Inquiry

3/21/22  
16:10:18

Project . . . . : ST2101 MASTER PLAN PAVING  
Position to : . . : \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_ . \_\_\_\_ - \_\_\_\_ Starting character(s)

Type options, press Enter.  
1=Select

Opt Account number	Budget	Actual	Balance
- 300-9595-515.34-00	0	.00	.00
- 300-9595-541.34-00	1,592,500	1,518,776.66	73,723.34
- 300-9595-541.34-02	0	.00	.00

	Pre-encumb:	.00	Encumb:	30,565.58	
	2022 YTD:	.00	Pending:	.00	
Budg:	1,592,500.00	PTD:	1,518,776.66	Balance:	73,723.34

F3=Exit F5=Refresh F9=Misc. info F11=Proj-to-dt F12=Cancel F17=Subset  
F18=Encumbrance detail F19=Project activity list

City of St. Cloud  
Finance/Accounting

MAR 24 2022

RECEIVED

GM180I05

CITY OF ST CLOUD  
Project Master Display

3/21/22  
15:19:27

Project . . . . . : ST2102

Description . . . . . PALAMAR OAKS ROADWAY UPGR

Project estimate . . . . . 19000000 2 decimals

Project type . . . . . CP capital project

Project sub-type . . . . .

Project start date . . . . . 10/01/2020 mm/dd/yyyy

Project stop date . . . . . 09/30/2022 mm/dd/yyyy

1st month of project FY report . . . . . 10

Source of Funds . . . . . GAS TAX

Project status . . . . . A A=Active, B=Budget only, I=Inactive

Project location ID . . . . .

Project location address . . . . .

Last changed user,date . . . . . JC00P2317 11/08/2021 mm/dd/yyyy

Press Enter to continue.

F5=Encumbrance detail F8=Detail accounts F9=Misc information F12=Cancel

F14=Pre-encumbrance detail F19=Project activity list

City of St. Cloud  
Finance/Accounting

MAR 24 2022

RECEIVED



GM180I02

CITY OF ST CLOUD  
Project Master Inquiry

3/21/22  
15:19:34

Project . . . . . : ST2102 PALAMAR OAKS ROADWAY UPR  
Position to . . . : \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ . \_\_\_\_\_ - \_\_\_\_\_ Starting character(s)

Type options, press Enter.  
1=Select

Opt Account number	Budget	Actual	Balance
- 300-9595-541.31-00	10,000	.00	10,000.00
- 300-9595-541.34-00	180,000	148,535.35	31,464.65

	Pre-encumb:	.00	Encumb:	17,027.72	
	2022 YTD:	.00	Pending:	.00	
Budg:	190,000.00	PTD:	148,535.35	Balance:	41,464.65

F3=Exit F5=Refresh F9=Misc. info F11=Proj-to-dt F12=Cancel F17=Subset  
F18=Encumbrance detail F19=Project activity list

City of St. Cloud  
Finance/Accounting

MAR 24 2022

RECEIVED



**CITY OF ST. CLOUD  
BUDGET AMENDMENT  
REQUEST**

**BUDGET AMENDMENT #:** 3  
**FUND #:** 510

**DATE:** 03/17/22  
**DEPARTMENT:** Public Works - Motor Pool

**Reason/Justification for requested amendment:**

The need for outside repair services have exceeded initial estimates for this fiscal year due to the aging fleet particular pertaining to the larger vehicles in the Fire Department and Public Works.

Attached all related documentation

Recommended Funding Source	Amount	Account Number (Finance will complete)
Contingency:		
Prior Year Fund Balance:		
Additional Revenue:	\$400,000	510-0000-393-50-40
Other (Intragovernment transfer):		

**Expenditure Accounts Additions Requested:**

ACCOUNT NUMBER	ACCOUNT NAME	PROJECT	AMOUNT
510-7040-592-46-04	Work Order Clearing		\$400,000
<b>TOTAL</b>			<b>\$400,000</b>

  
DEPARTMENT HEAD

  
DIRECTOR OF FINANCE

  
CITY MANAGER

DATE POSTED (Finance use)

City of St. Cloud  
Finance/Accounting  
**MAR 24 2022**  
**RECEIVED**



**CITY OF ST. CLOUD  
BUDGET AMENDMENT  
REQUEST**

**BUDGET AMENDMENT #:** 3  
**FUND #:** 420/430

**DATE:** 04/11/22  
**DEPARTMENT:** Administrative

**Reason/Justification for requested amendment:**  
Funding is necessary for a pending legal settlement.

Attached all related documentation

Recommended Funding Source	Amount	Account Number (Finance will complete)
Contingency:		
Prior Year Fund Balance:	420-0000-301-00-00	\$1,240,000
	430-0000-301-00-00	\$1,240,000
Additional Revenue:		
Other (Intragovernment transfer):		

**Expenditure Accounts Additions Requested:**

ACCOUNT NUMBER	ACCOUNT NAME	PROJECT	AMOUNT
420-7055-533-49-00	Water Admin, Other Charges		\$1,240,000
430-7065-535-49-00	Wastewater Admin, Other Charges		\$1,240,000
		<b>TOTAL</b>	<b>\$2,480,000</b>

Dallas M. Coopers  
DEPARTMENT HEAD

[Signature]  
DIRECTOR OF FINANCE

DATE POSTED (Finance use)

pending signature  
CITY MANAGER